

NORFOLK AIRPORT AUTHORITY

June 28, 2024

The following are the minutes of a special budget meeting of the Norfolk Airport Authority held on Monday, June 28, 2024, in the board room at Norfolk Regional Airport/Karl Stefan Memorial Field. Notice of the meeting and publication of the agenda for public view were done in accordance with state law.

CALL TO ORDER: Chairman Geary called the Norfolk Airport Authority meeting to order at 5:30 PM.

Chairman Geary noted this meeting has been properly publicized and there is a current copy of the Open Meetings Act posted in the hallway adjacent to the meeting room and is accessible to the public.

Roll call as follows: Members present: Chairman Dan Geary, Vice Chairman Randy Neuharth, Secretary Grayson Frohberg, Member Doris Kingsbury, and Member Dr. Mark Davis. Roll call resulted in a quorum.

Also present were Terri Wachter, Judy Grashorn, and Amy Sisson

RECOMMENDED ACTIONS:

- 1) The agenda was reviewed. Moved by Neuharth, seconded by Frohberg to approve the agenda. Voting aye: Geary, Neuharth, Frohberg, Kingsbury, and Davis. Voting nay: None. Absent: None. Motion carried.
- 2) Moved by Frohberg, seconded by Davis to waive the reading, and approve the minutes of the June 10, 2024, board meeting. Roll call: Voting aye: Geary, Neuharth, Frohberg, Kingsbury, and Davis. Voting nay: None. Absent: None. Motion carried.

REGULAR AGENDA:

1. Moved by Neuharth, seconded by Davis to approve the fiscal year 2024-2025 budget as prepared by Accountant Amy Sisson. Roll call: Voting aye: Geary, Neuharth, Frohberg, Kingsbury, and Davis. Voting nay: None. Absent: None. Motion carried.
2. Moved by Neuharth, seconded by Davis to approve preliminary request for levy allocations, with tax request of \$818,107.00. Roll call: Voting aye: Geary, Neuharth, Frohberg, Kingsbury, and Davis. Voting nay: None. Absent: None. Motion carried.
3. Moved by Davis, seconded by Neuharth to authorize the new Airport Manager's negotiated wage of \$90,000 annually versus \$80,000 annually. Roll call: Voting aye: Geary, Neuharth, Frohberg, Kingsbury, and Davis. Voting nay: None. Absent: None. Motion carried.

4. AIP 3-31-0058-027/028 Install REIL – RWY 20, MIRL – RWY14/32 & Replace Signs (RWY 14/32, TWY's A, B & C)
 - a. Ratify sponsor signing on June 10, 2024, on behalf of the Authority, Summary of Project Costs, Statement No. 4 in the amount of \$39,738.00, for federal funds due the airport.
 - b. Ratify sponsor signing on June 10, 2024, on behalf of the Authority, Progress Estimate No. 6 due Olsson in the amount of \$12,992.64.
 - c. Ratify sponsor signing on June 10, 2024, on behalf of the Authority, Progress Estimate No. 1 due Danielle's Approach, LLC in the amount of \$31,161.15.

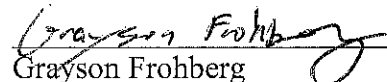
Moved by Davis, seconded by Frohberg to approve the ratifying sponsor signing on behalf of the Authority, for the summary of project costs and estimates due to Olsson Engineering and Danielle's Approach. Roll call: Voting aye: Geary, Neuharth, Frohberg, Kingsbury, and Davis. Voting nay: None. Absent: None. Motion carried.

Moved by Frohberg, seconded by Kingsbury to adjourn the meeting. Roll call: Voting aye: Geary, Neuharth, Frohberg, Kingsbury and Davis. Voting nay: None. Absent: None. Motion carried.

There being no further business before the Norfolk Airport Authority, Chairman Geary adjourned the meeting at 6:06 p.m. The next regular meeting of the Norfolk Airport Authority is scheduled to be held on Monday, July 8, 2024.

Respectfully submitted:
July 3, 2024


Judy Grashorn
Office Manager


Grayson Frohberg
Secretary