

NORFOLK AIRPORT AUTHORITY

September 9, 2024

The following are the minutes of a regular meeting of the Norfolk Airport Authority held on Monday, September 9, 2024, in the board room at Norfolk Regional Airport/Karl Stefan Memorial Field. Notice of the meeting and publication of the agenda for public view were done in accordance with state law.

CALL TO ORDER: Chairman Geary called the Norfolk Airport Authority meeting to order at 7:30 PM.

Chairman Geary noted this meeting has been properly publicized and there is a current copy of the Open Meetings Act posted in the hallway adjacent to the meeting room and is accessible to the public.

Roll call as follows: Members present: Chairman Dan Geary, Vice Chairman Randy Neuharth, Secretary Grayson Frohberg, Member Doris Kingsbury. Absent: Dr. Mark Davis. Roll call resulted in a quorum.

Also present were Terri Wachter, Carl Barrows, Judy Grashorn, Amy Sisson, Jason Lammler, Rod Longe, Bill Jepsen, Steven Rames, Austin Partridge, Ryan Hanson, and Sawyer Belair.

RECOMMENDED ACTIONS:

- 1) The agenda was reviewed. Moved by Frohberg, seconded by Kingsbury to approve the agenda. Voting aye: Geary, Neuharth, Frohberg, and Kingsbury, Voting nay: None. Absent Davis. Motion carried.
- 2) Moved by Frohberg, seconded by Neuharth to waive the reading, and approve the minutes of the August 8, 2024, board meeting. Roll call: Voting aye: Geary, Neuharth, Frohberg, and Kingsbury. Voting nay: None. Absent: Davis. Motion carried.

REGULAR AGENDA:

1. Continued discussion covering the planning progress for the proposed construction of a new Terminal/FBO building. Ryan Hansen, Engineer of HDR, Inc., was present and mentioned to the board it was time to come up with a plan for a temporary FBO location while they demolished the current FBO building in plans for constructing the new Terminal/FBO building in the same location. No vote was taken.
2. Austin Partridge, Public Director of Northland Securities, presented a draft bond resolution not to exceed \$5,000,000 for review. After further discussion board members decided to wait till after the pending congressional fund is signed by U.S. President before signing the bond resolution. No vote was taken.
3. AIP 3-31-0058-027/028 Install REIL – RWY 20, MIRL – RWY14/32 & Replace Signs (RWY 14/32, TWY's A, B & C).
 - a) Moved by Kingsbury, seconded by Frohberg to approve summary of project costs #8 in the amount of \$30,758.00 for federal funds due the Norfolk Airport and authorize sponsor to sign on behalf of the Authority. Roll call: Voting aye: Geary, Neuharth, Frohberg, and

Kingsbury. Voting nay: None. Absent: Davis. Motion carried.

- b) Moved by Frohberg, seconded by Neuharth to approve progress estimate #8 to Olsson in the amount of \$34,174.02 and authorize sponsor to sign on behalf of the airport. Roll call: Voting aye: Geary, Neuharth, Frohberg, and Kingsbury. Voting nay: None. Absent: Davis. Motion carried.

4. See item #7.

5. Moved by Geary, seconded by Frohberg to continue to pay Accountant Amy Sisson an amount as billed, as she assists the new Airport accountants, MDT, LLC and Cruise & Associates. Roll call: Voting aye: Geary, Neuharth, Frohberg, and Kingsbury. Voting nay: None. Absent: Davis. Motion carried.

6. Legal Counsel Jason Lampli researched with the City of Norfolk planning and zoning to discuss what restrictions the National Guard Armory would have in place to build on the North side of runway. Lampli reported his findings of height restriction of one foot for every seven feet away from the center line of runway. No vote was taken.

7. Moved by Neuharth, seconded by Frohberg to approve additional 1% of 2024-2025 budget restricted funds pursuant to Nebraska Revised Statue 13-5619. Roll call: Voting aye: Geary, Neuharth, Frohberg, and Kingsbury. Voting nay: None. Absent: Davis. Motion carried.

Moved by Neuharth, seconded by Frohberg to approve accountant Amy Sisson to file all necessary 2024-2025 hearing budget documents on behalf of the Norfolk Airport Authority. Roll call: Voting aye: Geary, Neuharth, Frohberg, and Kingsbury. Voting nay: None. Absent: Davis. Motion carried.

8. Moved by Kingsbury, seconded by Frohberg to approve the bills for payment. Roll call: Voting aye: Geary, Neuharth, Frohberg, and Kingsbury. Voting nay: None. Absent: Davis. Motion carried.

9. Moved by Kingsbury, seconded by Neuharth to ratify the following payments: Roll call: Voting aye: Geary, Neuharth, Frohberg, and Kingsbury. Voting nay: None. Absent: Davis. Motion carried.

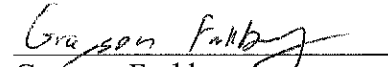
- a) EFT \$8,044.68 to U.S. Treasury for September 2024/941 Federal tax deposit.
- b) EFT \$1,387.70 to NE Department of Revenue for September income tax withholding.
- c) EFT \$3,584.00 to NDOT/ Dept. of Aeronautics for August 2024 revolving hangar loan payment.
- d) EFT \$710.02 to Mutual of Omaha employee Benefits September 2024 services.
- e) EFT \$1,535.71 to American Funds Simple IRA for August 2024 payroll.
- f) EFT \$25,574.91 for September 2024 payroll.
- g) \$23,783.28 to Avfuel Corporation for 7,959 gallons Jet A with \$23,783.28 credit.
- h) \$36,100.28 to CityServiceValcon for 8,007 gallons 100 LL.

Moved by Kingsbury, seconded by Neuharth to adjourn the meeting. Roll call: Voting aye: Geary, Neuharth, Frohberg, and Kingsbury. Voting nay: None. Absent: Davis. Motion carried.

There being no further business before the Norfolk Airport Authority, Chairman Geary adjourned the meeting at 8:12 p.m. The next regular meeting of the Norfolk Airport Authority is scheduled to be held on Monday, October 14, 2024.

Respectfully submitted:
September 12, 2024


Judy Grashorn
Office Manager


Grayson Froberg
Secretary