

NORFOLK AIRPORT AUTHORITY
February 10, 2025

The following are the minutes of a regular meeting of the Norfolk Airport Authority held on Monday, February 10, 2025, in the board room at Norfolk Regional Airport/Karl Stefan Memorial Field. Notice of the meeting and publication of the agenda for public view were made in accordance with state law.

CALL TO ORDER: Chairman Geary called the Norfolk Airport Authority meeting to order at 7:30 PM.

Chairman Geary noted this meeting has been properly publicized and there is a current copy of the Open Meetings Act posted in the hallway adjacent to the meeting room and is accessible to the public.

Roll call as follows: Members present: Chairman Dan Geary, Vice Chairman Randy Neuharth, Secretary Grayson Frohberg, Member Doris Kingsbury, and Member Rich Clausen. Absent: None. Roll call resulted in a quorum.

Also present were Judy Grashorn, Jason Lammler, Rod Longe, Steve Rames, Sophia Deras, Tim Miller, Julie Clausen, Chuck Olsen, Fank Arens, Jim McKenzie, Wyatt Ash, Austin Partridge, Blake Mosher, Shane Clausen, Justin Webb, Jerry Kohles, and Stephen Falk.

RECOMMENDED ACTIONS:

- 1) The agenda was reviewed. Moved by Kingsbury, seconded by Clausen to approve agenda. Voting aye: Geary, Neuharth, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: None. Motion carried.
- 2) Moved by Frohberg, seconded by Clausen to waive the reading, and approve the minutes of January 13, 2025, board meeting. Roll call: Voting aye: Geary, Neuharth, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: None. Motion carried.

REGULAR AGENDA:

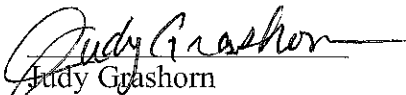
1. Continued discussion covering the planning progress for the proposed construction of a new Terminal/FBO building. Interim Airport Manager Grayson Frohberg spoke of the estimated 8.86 million project, 1.47 million will be paid by BIL funding, 3.23 million is be paid by federal congressional directed funding (pending approval expected to be announced March 14, 2025). This leaves the open balance of 4.16 million to be paid from NAA revenues and bond funding. Several Norfolk Regional Airport tenants were present, along with several City of Norfolk officials, and Norfolk citizens. Many questions, concerns, and comments were discussed about the press release (released February 4, 2025), and advertising for contractor bids (released February 10, 2025). President Dan Geary announced the Authority intends to ask the City of Norfolk council members for an increase in levy of 1.25% to approve a 4.16 million bond for the next 20 years, before
 - a) Moved by Kingsbury, seconded by Clausen to approve FFA Federal Grant #3-31-0058-029-2025, (130'x60' hangar) for \$1,500,000 federal share and \$78,948 grantee share, that the President and Secretary of NAA Board is authorized to sign on behalf of the Authority. Roll call: Voting aye: Geary, Neuharth, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: None. Motion carried.

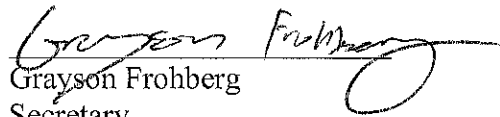
2. AIP 3-31-0058-027/028 Install REIL – RWY 20, MIRL – RWY14/32 & Replace Signs (RWY 14/32, TWY's A, B & C. Sophia Deras, HDR Engineering was present and reported she inspected the new Runway End Identifier Light (REIL) that was recently installed by Danielle's Approach. Sophia also stated that a flight check by FAA will be conducted in the next 2-10 weeks, and they can then close out the project. No vote was taken.
3. Moved by Kingsbury, seconded by Neuharth to approve the Acting-Airport Manager Grayson Frohberg to sign on behalf of the Authority any documents regarding all farming operations for calendar year 2025. Roll call: Voting aye: Geary, Neuharth, Kingsbury, and Clausen. Voting nay: None. Absent: None. Abstaining: Frohberg. Motion carried.
4. Frohberg announced he plans to call on Airport Manager applicants and schedule the first round of interviews this week. Intentions to hire an Airport Manager are within the next month. No vote was taken.
5. Legal Counsel Jason Lammler had no information to report.
6. Moved by Kingsbury, seconded by Frohberg to approve the bills for payment. Roll call: Voting aye: Geary, Neuharth, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: None. Motion carried.
7. Moved by Kingsbury, seconded by Neuharth to ratify the following payments:
Roll call: Voting aye: Geary, Neuharth, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: None. Motion carried.
 - a) EFT \$5,148.90 to U.S. Treasury for 941 Federal tax deposit.
 - b) EFT \$853.37 to NE Department of Revenue for income tax withholding.
 - c) EFT \$3,584.00 to NDOT/ Dept. Aeronautics for revolving hangar loan payment.
 - d) EFT \$862.92 to Mutual of Omaha employee Benefits services.
 - e) EFT \$2,055.97 to American Funds Simple IRA for monthly payroll.
 - f) EFT \$17,409.08 for monthly payroll.
 - g) \$24,033.99 to Avfuel Corporation for 8,133 gallons Jet A with \$24,033.99 credit.
 - h) \$24,354.26 to Avfuel Corporation for 8,138 gallons Jet A with \$24,354.26 credit.
 - i) Check # 25962 Productivity Plus (Dinkel's Implement) for \$3,141.10 on January 21, 2025.

Moved by Kingsbury, seconded by Frohberg to adjourn the meeting. Roll call: Voting aye: Geary, Neuharth, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: None. Motion carried.

There being no further business before the Norfolk Airport Authority, Chairman Geary adjourned the meeting at 8:20 p.m. The next regular meeting of the Norfolk Airport Authority is scheduled to be held on Monday, March 10, 2025.

Respectfully submitted:
February 12, 2025


Judy Grashorn
Office Manager


Grayson Frohberg
Secretary