

# NORFOLK AIRPORT AUTHORITY

March 20, 2025

The following are the minutes of a regular meeting of the Norfolk Airport Authority held on Monday, March 20, 2025, in the board room at Norfolk Regional Airport/Karl Stefan Memorial Field. Notice of the meeting and publication of the agenda for public view were made in accordance with state law.

**CALL TO ORDER:** Chairman Geary called the Norfolk Airport Authority meeting to order at 12:00 pm.

Chairman Geary noted this meeting has been properly publicized and there is a current copy of the Open Meetings Act posted in the hallway adjacent to the meeting room and is accessible to the public.

Roll call as follows: Members present: Chairman Dan Geary, Vice Chairman Randy Neuharth, Secretary Grayson Frohberg, and Member Doris Kingsbury. Absent: Rich Clausen. Roll call resulted in a quorum.

Also present were Justin Martin, Judy Grashorn, and Ryan Hanson by phone.

## RECOMMENDED ACTIONS:

- 1) The agenda was reviewed. Moved by Kingsbury, seconded by Neuharth to approve the agenda. Voting aye: Geary, Neuharth, Frohberg, and Kingsbury. Voting nay: None. Absent: Clausen. Motion carried.
- 2) Moved by Kingsbury, seconded by Neuharth to waive the reading, and approve the minutes of March 10, 2025, board meeting. Roll call: Voting aye: Geary, Neuharth, Frohberg, and Kingsbury. Voting nay: None. Absent: Clausen. Motion carried.

## REGULAR AGENDA:

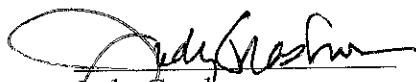
1. Norfolk Airport Authority was recently informed that the requested grant of 3.23 million of congressionally directed spending (CDS) is no longer available. Contractor bids are currently open and are scheduled to close on April 2, 2025. Bipartisan Infrastructure Law (BIL) funding FY2022 is approved to go towards this project and is scheduled to expire soon. Additional grant applications for this project must be submitted by April 28, 2025. Board members had limited time to decide on the next plan of action, hence the special meeting was mandated. After much discussion a motion was presented. Moved by Neuharth, seconded by Kingsbury to cancel contractor bids for now, pivot the FY2022 BIL funding of \$295,000 to produce an airport layout plan (ALP), utilize approved FAA grant funding to construct at least a two-bay corporate hangar (location to be determined), re-apply for the CDS funds next year if they return, and continue efforts to construct the FBO/terminal building. Roll call: Voting aye: Neuharth, Frohberg, and Kingsbury. Voting nay: Geary. Absent: Clausen. Motion carried.

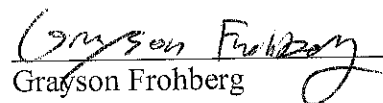
Moved by Kingsbury, seconded by Frohberg to adjourn the meeting. Roll call: Voting aye: Geary, Neuharth, Frohberg, and Kingsbury. Voting nay: None. Absent: Clausen. Motion carried.

There being no further business before the Norfolk Airport Authority, Chairman Geary adjourned the meeting at 1:02 p.m. The next regular meeting of the Norfolk Airport Authority is scheduled to be held on Monday, April 14, 2025.

Respectfully submitted:

March 21, 2025

  
Judy Grashorn  
Office Manager

  
Grayson Frohberg  
Secretary