



NORFOLK AIRPORT AUTHORITY

4100 South 13th Street Norfolk, NE 68702-1343

Daniel E. Geary, Chairman

Grayson Frohberg, Secretary

Randy Neuharth, Vice Chairman

Doris Kingsbury, Board Member

Rich Clausen, Board Member

The following is the agenda for a regular meeting of the Norfolk Airport Authority to be held on October 13, 2025, in the board room at Norfolk Regional Airport / Karl Stefan Memorial Field at 7:30 PM.

CALL TO ORDER

1. 7:30 p.m. – call meeting to order.
2. Proof of publication of meeting
3. Inform the public about the location of the Open Meetings Act posted in the Board Room and accessible to members of the public.
4. Roll call.

RECOMMENDED ACTIONS

1. Approve agenda.
2. September 15, 2025, Special meeting minutes.

REGULAR AGENDA

1. Project AIP 3-31-0058-029 - Norfolk Airport Layout Plan
 - a) Motion to approve progress estimate #4 to HDR Engineering, in the amount of 11,458 and authorize sponsor to sign on behalf of the airport.
 - b) Motion to approve summary of project cost #4 in the amount of \$10,885 for federal funds due to the Norfolk Airport and authorize sponsor to sign on behalf the authority.
 - c) Motion to approve Amendment 01 in the amount of \$35,000.
2. Project OFK 3-31-0058-030 Construct Hangar.
 - a) Motion to approve cost proposal.
 - b) Motion to approve Professional Services Agreement.
3. Report From HDR.
4. Discuss and/or approve AT4 (tug).
5. Discuss Lease rates for 2026.
6. Discuss Halloween at the Hangars. (Oct. 30th 5-7:30PM)
7. Report from Legal Counsel.
8. Approve bills for payment.

9. Ratify Payments:

- a) EFT \$6,891.29 to U.S. Treasury for 941 Federal tax deposit.
- b) EFT \$1,131.58 to NE Department of Revenue for income tax withholding.
- c) EFT \$3,584.00 to NDOT/ Dept. Aeronautics for revolving hangar loan payment.
- d) EFT \$1,186.81 to Mutual of Omaha employee Benefits services.
- e) EFT \$2,827.68 to American Funds Simple IRA for monthly payroll.
- f) EFT \$22,940.62 for monthly payroll.
- g) EFT \$21,701.08 to Avfuel Corporation for 7965 gallons Jet A shipped 8/27/2025
- h) EFT \$22,587.58 to Avfuel Corporation for 7963 gallons Jet A shipped 9/12/2025

ADJOURNMENT