



NORFOLK AIRPORT AUTHORITY

4100 South 13th Street Norfolk, NE 68702-1343

Daniel E. Geary, Chairman

Grayson Frohberg, Secretary

Randy Neuharth, Vice Chairman

Doris Kingsbury, Board Member

Rich Clausen, Board Member

The following is the agenda for a regular meeting of the Norfolk Airport Authority to be held on November 10, 2025, in the board room at Norfolk Regional Airport / Karl Stefan Memorial Field at 7:30 PM.

CALL TO ORDER

1. 7:30 p.m. – call meeting to order.
2. Proof of publication of meeting
3. Inform the public about the location of the Open Meetings Act posted in the Board Room and accessible to members of the public.
4. Roll call.

RECOMMENDED ACTIONS

1. Approve agenda.
2. October 13, 2025, Special meeting minutes.

REGULAR AGENDA

1. Project AIP 3-31-0058-029 - Norfolk Airport Layout Plan
 - a) Motion to approve progress estimate #5 to HDR Engineering, in the amount of 60,894 and authorize sponsor to sign on behalf of the airport.
 - b) Motion to approve summary of project cost #5 in the amount of \$57,849 for federal funds due to the Norfolk Airport and authorize sponsor to sign on behalf the authority.
 - c) Engineer's Report from HDR
2. Discussion and consideration to approve the Disadvantaged Business Enterprise Program (DBE) for FY 2025,2026 & 2027 as presented and authorize Chairman to sign Policy Statement on behalf of the Authority.
3. Motion to approve audit proposal with Williams & Company, P.C., in an amount not to exceed \$26,750 for fiscal year 2024/2025 and authorize Chairman to sign on behalf of the Authority.
4. Discussion of a portion of City owned Airport land being acquired by the Nebraska Army National Guard. Plans to construct a new Readiness Facility adjacent to current Nebraska Army National Guard Maintenance Shop.
5. Discussion and/or approve quote from Rion Equipment in the amount of \$4,569.50 for repairs to JLG lift.
6. Discussion and/or approve land lease for hangar M1 Norfolk Iron & Metal.

7. Discussion and/or approval of Aerial Applicator lease agreement FY 2026 with intention to lease a portion or all south ramp to one or more aerial applicators. Discussion of present and future utilization of the south ramp.
8. 2026 Lease for Hangar F2 and G2
 - a) Discussion and/or approval of increasing hangar F2 lease rate FY 2026.
 - b) Discussion and/or approval of increasing hangar G2 lease rate FY 2026.
 - c) Discussion and/or approval of revising “combined” hangar lease F2 & G2.
9. Discussion and/or approval to increase hangar rent for all hangars, end caps, and box hangars listed for FY2026.
10. Approve bills for payment.
11. Ratify Payments:
 - a) EFT \$7,388.45 to U.S. Treasury for 941 Federal tax deposit.
 - b) EFT \$1,225.67 to NE Department of Revenue for income tax withholding.
 - c) EFT \$3,584.00 to NDOT/ Dept. Aeronautics for revolving hangar loan payment.
 - d) EFT \$1,186.81 to Mutual of Omaha employee Benefits services.
 - e) EFT \$2,970.51 to American Funds Simple IRA for monthly payroll.
 - f) EFT \$24,258.56 for monthly payroll.
 - g) WIRE TRANSFER \$20,217.50 TowFLEXX Inc. half down-payment for remote control tug.
 - h) EFT \$5,347.57 to Avfuel Corporation for Aquacon filter, water barrier, coalescer cartridge for fuel trucks/fuel farm.10/14/2025
 - i) EFT \$22,586.38 to Avfuel Corporation for 7,986 gallons Jet A shipped 10/16/2025
 - j) EFT \$32,633.96 to Avfuel Corporation for 8,109 gallons 100 LL shipped 10/19/2025
 - k) CHECK #26169 \$22,910. Courtesy Ford Auto, Norfolk, NE for 2025 Ford Bronco Sport, with trade of 2004 Ford F150 truck for Airport Manager.

ADJOURNMENT