



NORFOLK AIRPORT AUTHORITY

4100 South 13th Street Norfolk, NE 68702-1343

Daniel E. Geary, Chairman

Grayson Frohberg, Secretary

Randy Neuharth, Vice Chairman

Doris Kingsbury, Board Member

Rich Clausen, Board Member

The following is the agenda for a regular meeting of the Norfolk Airport Authority to be held on February 9, 2026, in the board room at Norfolk Regional Airport / Karl Stefan Memorial Field at 7:30 PM.

CALL TO ORDER

1. 7:30 p.m. – call meeting to order.
2. Proof of publication of meeting
3. Inform the public about the location of the Open Meetings Act posted in the Board Room and accessible to members of the public.
4. Roll call.

RECOMMENDED ACTIONS

1. Approve agenda.
2. Approve January 12, 2026, regular meeting minutes.

REGULAR AGENDA

1. Project AIP 3-31-0058-030 – “Construct Hangar” (2-Bay Corporate Hangar)
 - a) Motion to approve progress estimate #2 to HDR Engineering, in the amount of \$49,095 and authorize sponsor to sign on behalf of the authority.
 - b) Discussion of signed Pre-Solicitation Notice for “Construct Hangar” project.
2. Discussion and consideration of information on the runway rehabilitation project, and airport layout plan received at the Nebraska Aviation Symposium conference January 28-29, 2026.
3. Discussion and consideration of purchasing a subscription to a database system for monitoring airport operations, using ADS-B, ATC audio, and a passive antenna.
 - a) 1200.aero
 - b) Runway Stats
4. Discussion and/or approval to purchase oxygen and nitrogen tanks. Currently the Airport rents oxygen and nitrogen tanks monthly from Island Supply Welding Co.
 - a) Island Supply Welding Co.
 - b) Matheson Trigas Inc.
5. Discussion and consideration of updating Norfolk Airport Authority Bylaws to include literature on Airport Manager’s spending authority. (Sections 160 E, K, J and 107)
6. Discussion and consideration of Airport Manager’s authority to offer/give hiring wage for PT and/or Ft positions, merit increases, job title increases, etc. to employees without Board approval. Section 106 E of the bylaws.
7. Report from Legal Counsel.

8. Approve bills for payment.
9. Ratify Payments:
 - a) EFT \$6,750.37 to U.S. Treasury for 941 Federal tax deposit.
 - b) EFT \$989.48 to NE Department of Revenue for income tax withholding.
 - c) EFT \$3,584.00 to NDOT/ Dept. Aeronautics for revolving hangar loan payment.
 - d) EFT \$918.41 to Mutual of Omaha employee Benefits services.
 - e) EFT \$2,545.64 to American Funds Simple IRA for monthly payroll.
 - f) EFT \$21,864.97 for monthly payroll.
 - g) EFT \$19,679.08 to Avfuel Corporation for 8,119 gallons Jet A shipped 12/31/2025

ADJOURNMENT