



NORFOLK AIRPORT AUTHORITY

4100 South 13th Street Norfolk, NE 68702-1343

Daniel E. Geary, Chairman

Grayson Frohberg, Secretary

Randy Neuharth, Vice Chairman

Doris Kingsbury, Board Member

Rich Clausen, Board Member

The following is the agenda for a regular meeting of the Norfolk Airport Authority to be held on April 13, 2026, in the board room at Norfolk Regional Airport / Karl Stefan Memorial Field at 7:30 PM.

CALL TO ORDER

1. 7:30 p.m. – call meeting to order.
2. Proof of publication of meeting
3. Inform the public about the location of the Open Meetings Act posted in the Board Room and accessible to members of the public.
4. Roll call.

RECOMMENDED ACTIONS

1. Approve agenda.
2. Approve March 9, 2026, regular meeting minutes.

REGULAR AGENDA

1) **Project AIP 3-31-0058-030 – “Construct Hangar” (2-Bay Corporate Hangar)**

- a) Motion to approve grant resolution 2026-01 to adopt an agency agreement with NDOT/Aeronautics [grant resolution 2026-01](#) for project # 3-31-0058-030-2026 (construct 2-bay hangar) and authorize Chairman and Secretary of NAA Board to sign on behalf of the Authority.
- b) Motion to approve grant resolution 2026-02 to accept the lowest bid and award contract to Otte Construction, LLC for project # 3-31-0058-030-2026 (construct 2-bay hangar) and authorize Chairman and Secretary of NAA Board to sign on behalf of the Authority.

2) Report from Legal Counsel.

3) Motion to approve engagement letter from MDT, LLC., agreeing to compile and produce financial statements for fiscal year 2025-2026 for an annual fee of \$6,000., and have the Airport Manager sign on behalf of Norfolk Airport Authority.

4) Approve bills for payment.

5) Ratify Payments:

- a) EFT \$7,159.13 to U.S. Treasury for 941 Federal tax deposit.
- b) EFT \$1,021.84 to NE Department of Revenue for income tax withholding.
- c) EFT \$3,584.00 to NDOT/ Dept. Aeronautics for revolving hangar loan payment.
- d) EFT \$1,038.54 to Mutual of Omaha employee Benefits services.
- e) EFT \$2,757.68 to American Funds Simple IRA for monthly payroll.

- f) EFT \$21,370.12 for monthly payroll.
- g) EFT \$33,758.88 to Avfuel Corporation for 8,161 gallons 100 LL shipped 2/15/2026.
- h) EFT \$28,656.13 to Avfuel Corporation for 8,118 gallons Jet A shipped 3/16/2026.
- i) WIRE \$6,575.51 to Aero Specialties, Inc. new generator for GPU (ground power unit)

ADJOURNMENT