NORFOLK AIRPORT AUTHORITY

4100 South 13th Street Norfolk, NE 68702-1343

Daniel E. Geary, Chairman

Grayson Frohberg, Secretary Randy Neuharth, Vice Chairman

Doris Kingsbury, Board Member Rich Clausen, Board Member

The following is the agenda for a regular meeting of the Norfolk Airport Authority to be held on July 13, 2026, in the board room at Norfolk Regional Airport / Karl Stefan Memorial Field at 7:30 PM.

CALL TO ORDER

1. 7:30 p.m. – call meeting to order.
2. Proof of publication of meeting
3. Inform the public about the location of the Open Meetings Act posted in the Board Room and accessible to members of the public.
4. Roll call.

RECOMMENDED ACTIONS

1. Approve agenda.
2. Approve June 8, 2026, regular meeting minutes.

REGULAR AGENDA

1) Discussion on Heinen Brothers (Agriculture Applicator) Seneca, KS, proposal to build for business operations at Norfolk Airport.

2) Update on annual budget work session, July 9, 2026, with Norfolk City Councilmen.
   a. Review and discussion on 9-month compilation report (August 1, 2025-April 30, 2026) produced by Accountant Tyler Zehr, MDT, LLC.
   b. Motion to adopt resolution requesting tax levy request for Fiscal Year 2026-2027.
   c. Motion to approve COLA (cost of living adjustment) 3.8% for 2026-2027 fiscal year.

3) Motion to approve expenses for Board Members and/or employees to attend the Annual 4 States Airports Conference to be held in Kansas City on August 19-21.

4) Report from Legal Counsel.

5) Approve bills for payment.

6) Ratify Payments:
   d. EFT $7,234.54 to U.S. Treasury for 941 Federal tax deposit.
   e. EFT $1,028.68 to NE Department of Revenue for income tax withholding.
   f. EFT $3,584.00 to NDOT/ Dept. Aeronautics for revolving hangar loan payment.
   g. EFT $1,038.54 to Mutual of Omaha employee Benefits services.
   h. EFT $2,750.01 to American Funds Simple IRA for monthly payroll.
   i. EFT $21,482.35 for monthly payroll.
   j. EFT $30,105.89 to Avfuel Corporation for 8,001 gallons Jet A, shipped 6/5/2026.
   k. EFT $404.96 to Avfuel Corporation for (2) lid gasket o-ring/filter for fuel trucks.

l. EFT $2,794.49 to Avfuel Corporation for (5) filters, (6) cartridges, (2) separators for 100 LL fuel truck.
m. Check #26353 $1,051.65 to Dave and Paula Hoeft, refund April-December 2026 rent for E11 hangar. (retire sold plane)
n. Check #26354 $806.55 to Productivity Plus CNH Industrial account. Purchase (2) 10X32 poly wafers for roscoe sweeper from Titan Machinery.

7) Executive Session

Discussion and/or approval of an engineering firm out of the four submitted Request for Qualifications (RFQ) for engineering consultants, for airfield development projects in the next five federal fiscal years 2027-2031.

ADJOURNMENT