NORFOLK AIRPORT AUTHORITY
April 13, 2026

The following are the minutes of a regular meeting of the Norfolk Airport Authority held on Monday, April 13, 2026, in the board room at Norfolk Regional Airport/Karl Stefan Memorial Field. Notice of the meeting and publication of the agenda -for public view were made in accordance with state law.

CALL TO ORDER: Chairman Geary called the Norfolk Airport Authority meeting to order at 7:30 PM. Chairman Geary noted this meeting has been properly publicized and there is a current copy of the Open Meetings Act posted in the hallway adjacent to the meeting room and is accessible to the public.

Roll call as follows: Members present: Chairman Dan Geary, Vice Chairman Randy Neuharth, Secretary Grayson Frohberg, Member Doris Kingsbury, and Member Rich Clausen. Absent: None. Roll call resulted in a quorum.

Also, present were Justin Martin, Judy Grashorn, Jason Lammli, Ryan Hanson, Jim Lange, Sofia Nolte, Steve Rames, Dale Coy, Jim McKenzie, Alexa Hazelton, and Kent Penney.

RECOMMENDED ACTIONS:

1. Moved by Kingsbury, seconded by Frohberg to approve the agenda. Roll Call: Voting aye: Geary, Neuharth, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: None. Motion carried.

2. Moved by Frohberg, seconded by Neuhart to waive the reading, and approve the minutes of March 9, 2026, regular board meeting. Roll call: Voting aye: Geary, Neuharth, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: None. Motion carried.

REGULAR AGENDA:

1. Project AIP 3-31-0058-030 – "Construct Hangar" (2-Bay Corporate Hangar)
   a) Moved by Neuharth, seconded by Kingsbury to approve grant resolution 2026-01 to adopt an agency agreement with NDOT/Aeronautics and NAA for project #3-31-0058-030-2026 (construct 2-bay hangar) requesting $1,120,150 for federal grant fund leaving the Norfolk Airport with a non-federal share of $203,662, and authorize Chairman and Secretary of NAA Board to sign on behalf of the Authority. Roll call: Voting aye: Geary, Neuharth, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: None. Motion carried.

   b) Moved by Neuharth, seconded by Frohberg to approve grant resolution 2026-02 to accept the lowest bid of $1,127,469.60 and award contract to Otte Construction, LLC for project #3-31-0058-030-2026 (construct 2-bay hangar) and authorize Chairman and Secretary of NAA Board to sign on behalf of the Authority. Construction is expected to begin in 2026. Roll call: Voting aye: Geary, Neuharth, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: None. Motion carried.

2. Legal Counsel Jason Lammli reported no new information.

3. Moved by Clausen, seconded by Frohberg to approve engagement letter from MDT, LLC., agreeing to compile and produce financial statements for fiscal year 2025-2026 for an annual fee of $6,000., and have Airport Manager sign on behalf of the Norfolk Airport Authority. Roll call: Voting aye: Geary, Neuharth, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: None. Motion carried.

4. Moved by Kingsbury, seconded by Clausen to approve the bills for payment. Roll Call: Voting aye: Geary, Neuharth, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: None. Motion carried.

5. Moved by Kingsbury, seconded by Clausen to ratify the following payments: Roll call: Voting aye: Geary, Neuharth, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: None. Motion carried.

    a) EFT $7,159.13 to U.S. Treasury for 941 Federal tax deposit.
    b) EFT $1,021.84 to NE Department of Revenue for income tax withholding.
    c) EFT $3,584.00 to NDOT/ Dept. Aeronautics for revolving hangar loan payment.
    d) EFT $1,038.54 to Mutual of Omaha employee Benefits services.
    e) EFT $2,757.68 to American Funds Simple IRA for monthly payroll.
    f) EFT $21,370.12 for monthly payroll.
    g) EFT $33,758.88 to Avfuel Corporation for 8,161gallons 100 LL shipped 2/15/2026.
    h) EFT $28,656.13 to Avfuel Corporation for 8,118 gallons Jet A shipped 3/16/2026.
    i) WIRE $6,575.51 to Aero Specialties, Inc. new generator for GPU (ground power unit)

Moved by Neuharth, seconded by Kingsbury to adjourn the meeting. Roll call: Voting aye: Geary, Neuharth, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: None. Motion carried.

There being no further business before the Norfolk Airport Authority, Chairman Geary adjourned the meeting at 7:38 p.m. The next regular meeting of the Norfolk Airport Authority is scheduled to be held on Monday, May 11, 2026.

Respectfully submitted:
April 15, 2026

Judy Grashorn
Office Manager

Grayson Frohberg
Secretary