NORFOLK AIRPORT AUTHORITY
May 11, 2026

The following are the minutes of a regular meeting of the Norfolk Airport Authority held on Monday, May 11, 2026, in the board room at Norfolk Regional Airport/Karl Stefan Memorial Field. Notice of the meeting and publication of the agenda -for public view were made in accordance with state law.

CALL TO ORDER: Chairman Geary called the Norfolk Airport Authority meeting to order at 7:30 PM. Chairman Geary noted this meeting has been properly publicized and there is a current copy of the Open Meetings Act posted in the hallway adjacent to the meeting room and is accessible to the public.

Roll call as follows: Members present: Chairman Dan Geary, Secretary Grayson Frohberg, Member Doris Kingsbury, and Member Rich Clausen. Absent: Vice Chairman Randy Neuharth. Roll call resulted in a quorum.

Also, present was Justin Martin, Judy Grashorn, Jason Lammli, Rod Lange, Ryan Hanson, Jim Lange, Steve Rames, Cory Gaston, and Bill Jepsen.

RECOMMENDED ACTIONS:

1. Moved by Kingsbury, seconded by Frohberg to approve the agenda. Roll Call: Voting aye: Geary, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: Neuharth. Motion carried.

2. Moved by Kingsbury, seconded by Frohberg to waive the reading, and approve the minutes of April 13, 2026, regular board meeting. Roll call: Voting aye: Geary, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: Neuharth. Motion carried.

REGULAR AGENDA:

1) **Project AIP 3-31-0058-030 – "Construct Hangar" (2-Bay Corporate Hangar)**
   a) Moved by Kingsbury, seconded by Clausen to approve progress estimate #4 to HDR Engineering, in the amount of $4,091.25 and authorize sponsor to sign on behalf of the authority. Roll call: Voting aye: Geary, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: Neuharth. Motion carried.

   b) Moved by Kingsbury, seconded by Frohberg to approve progress estimate #5 to HDR Engineering, in the amount of $12,578.25 and authorize sponsor to sign on behalf of the authority. Roll call: Voting aye: Geary, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: Neuharth. Motion carried.

   c) Moved by Kingsbury, seconded by Frohberg to approve summary of project cost #1 in the amount of $123,407 for federal funds due to Norfolk Airport and authorize sponsor to sign on behalf of the authority. Roll call: Voting aye: Geary, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: Neuharth. Motion carried.

2) **Project AIP 3-31-0058-029 - Norfolk Airport Layout Plan**
   a) Moved by Kingsbury, seconded by Frohberg to approve progress estimate #10 to HDR Engineering, in the amount of $8,398 and authorize sponsor to sign on behalf of the authority. Roll call: Voting aye: Geary, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: Neuharth. Motion carried.

b) Moved by Kingsbury, seconded by Frohberg to approve summary of project cost #9 in the amount of $38,018. for federal funds due to Norfolk Airport and authorize sponsor to sign on behalf of the authority. Roll call: Voting aye: Geary, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: Neuharth. Motion carried.

3) **CIP for runway reconstruction projects.**

a) Moved by Frohberg, seconded by Kingsbury to approve capital improvement program for federal year 2027-Rehabilitate Runway 14-~~3~~32 (Maintenance) project and authorize the sponsor to sign on behalf of the authority. Roll call: Voting aye: Geary, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: Neuharth. Motion carried. ← 32

b) Moved by Frohberg, seconded by Kingsbury to approve capital improvement program for federal year 2030-Relocate ASOS project and authorize the sponsor to sign on behalf of the authority. Roll call: Voting aye: Geary, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: Neuharth. Motion carried.

c) Moved by Kingsbury, seconded by Frohberg to approve capital improvement program for federal year 2036-Construct Taxiway project and authorize the sponsor to sign on behalf of the authority. Roll call: Voting aye: Geary, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: Neuharth. Motion carried.

4) Moved by Kingsbury, seconded by Frohberg to assign NAA board members Dan Geary, Randy Neuharth, and alternate Rich Clausen to partake in subcommittee requested by City of Norfolk officials for discussion of recruiting County. Roll call: Voting aye: Geary, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: Neuharth. Motion carried

5) Legal Counsel Jason Lammli reported no new information.

6) Moved by Kingsbury, seconded by Frohberg to approve the bills for payment. Roll Call: Voting aye: Geary, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: Neuharth. Motion carried.

7) Moved by Kingsbury, seconded by Clausen to ratify the following payments: Roll call: Voting aye: Geary, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: Neuharth. Motion carried.

a. EFT $7,264.44 to U.S. Treasury for 941 Federal tax deposit.
b. EFT $1,033.05 to NE Department of Revenue for income tax withholding.
c. EFT $3,584.00 to NDOT/ Dept. Aeronautics for revolving hangar loan payment.
d. EFT $1,038.54 to Mutual of Omaha employee Benefits services.
e. EFT $2,752.48 to American Funds Simple IRA for monthly payroll.
f. EFT $21,566.03 for monthly payroll.
g. EFT $32,884.09 to Avfuel Corporation for 8,059 gallons Jet A, shipped 4/02/2026.

Moved by Kingsbury, seconded by Clausen to adjourn the meeting. Roll call: Voting aye: Geary, Frohberg, Kingsbury, and Clausen. Voting nay: None. Absent: Neuharth. Motion carried.

There being no further business before the Norfolk Airport Authority, Chairman Geary adjourned the meeting at 7:54 p.m. The next regular meeting of the Norfolk Airport Authority is scheduled to be held on Monday, June 8, 2026.

Respectfully submitted:

May 13, 2026

Judy Grashorn
Office Manager

Grayson Frohberg
Secretary