NORFOLK AIRPORT AUTHORITY

4100 South 13th Street Norfolk, NE 68702-1343

Daniel E. Geary, Chairman

Grayson Frohberg, Secretary Randy Neuharth, Vice Chairman

Doris Kingsbury, Board Member Rich Clausen, Board Member

The following is the agenda for a regular meeting (in conjunction with annual budget hearing meeting) of the Norfolk Airport Authority to be held on September 14, 2026, in the board room at Norfolk Regional Airport / Karl Stefan Memorial Field at 7:30 PM.

CALL TO ORDER

1. 7:30 p.m. – call meeting to order.
2. Proof of publication of meeting
3. Inform the public about the location of the Open Meetings Act posted in the Board Room and accessible to members of the public.
4. Roll call.

RECOMMENDED ACTIONS

1. Approve agenda.
2. Approve August 10, 2026, regular meeting minutes.

BUDGET HEARING AGENDA

1. Discuss and Consideration to approve the FY 2026-2027 budget as presented with the levy request at 0.028628 per one hundred dollars of valuation and increasing the restricted funds by the allowable additional 1% increase as computed on the Budget Form LC-3 Lid Computation pursuant to Nebraska Revised Statute (NRS) 13-519.

2. Motion to authorize Accountant Tyler Zehr, MDT, LLC to file all necessary budget documents on behalf of the Authority.

REGULAR AGENDA

1. 4th qtr. compilation report (August 1, 2025 – July 31, 2026) presented by accountant Tyler Zehr.

2. Consideration and approval of audit engagement letter with Williams & Company, P.C., in an amount not to exceed $29,750 for fiscal year 2025/2026 and authorize Chairman to sign on behalf of the Authority.

3. Motion to remove Office Manager Judy Grashorn and assign Airport Manager Justin Martin as the Administrator for Elkhorn Valley Bank accounts for Norfolk Airport Authority.

4. Project AIP 3-31-0058-030 – “Construct Hangar” (2-Bay Corporate Hangar)
    a) Motion to approve progress estimate #1 to Otte Construction Company, LLC in the amount of $166,382.81 and authorize sponsor to sign on behalf of the authority.
    b) Motion to approve summary of project cost #4 in the amount of $158,064 for federal funds due to Norfolk Airport and authorize sponsor to sign on behalf of the authority.

5. Discussion and/or approval of fiscal year 2027 Federal AIP Grants and NDOT Capital Improvement Program.
    a) Rehabilitate Taxiway B & Taxiway C Lighting (MITL)
    b) Rehabilitate Runway 14/32 (Asphalt Mill/Overlay)

6. Discussion and/or approval of 2027 hangar and land lease rates.

7. KW Properties LLC ends their lease at the old terminal building on August 31, 2026.

8. Report from Legal Counsel.

9. Approve bills for payment.

10. Ratify Payments:
    a. EFT $7,325.25 to U.S. Treasury for 941 Federal tax deposit.
    b. EFT $1,040.71 to NE Department of Revenue for income tax withholding.
    c. EFT $3,584.00 to NDOT/ Dept. Aeronautics for revolving hangar loan payment.
    d. EFT $1,062.03 to Mutual of Omaha employee Benefits services.
    e. EFT $2,994.22 to American Funds Simple IRA for monthly payroll.
    f. EFT $21,950.38 for monthly payroll.
    g. EFT $32,969.96 to Avfuel Corporation for 7,951 gallons Jet A, shipped 8/06/2026.
    h. EFT $37,882.45 to Avfuel Corporation for 7,9741 gallons Jet A, shipped 8/26/2026.
    i. EFT $62.01 to Avfuel Corporation for lid gasket

ADJOURNMENT